

Morris County Heritage Commission

Meeting Minutes

July 17, 2019

Present: Vice Chair Larry Fast, Marty Kane, and Joe Macasek; Archivist/Acting Director Peg Shultz and Archives Technician Amanda Hefferan.

Public attending: Two individuals

Absent/Excused: Kathy Murphy, John Dunado, Epsy Farrell, Joyce Kanigel, and Amery Vasso.

Call to Order: Vice Chair Fast called the meeting to order at the Lake Hopatcong Foundation dock in Hopatcong, NJ at 10:00 a.m. A quorum was not met and a work session began as the Lake Hopatcong Foundation Floating Classroom departed from the dock.

Minutes: The acceptance of the June meeting minutes will be postponed to the September meeting as there wasn't a quorum.

Financial Report:

- Invoices and being processed as received
- appropriation credits increased from additional book orders and researcher fees collected.

Chair Report:

- no report

Office Report:

- Resumes for the part-time Program Development Specialist – Cultural and Heritage variant were received and reviewed. First interviews are being scheduled. After narrowing down candidates, second interviews will be scheduled.
- The staff helped the County Library with its annual First Responders Day program. Approximately 500 people attended.
- Staff attended the Nearmap software summary and possible usage provided by the vendor.
- A new door to the oversize archive room was painted and stained. The lock for the door has not been installed.

Archives Report:

- Ms. Hefferan continues the cleaning and rehousing projects on several collections.
- Multiple research requests were received.

Subcommittee Reports:

Grants:

- The Commission is receiving the 2019 re-grant interim report from the re-grantees.
- Ms. Shultz is finalizing the 2019 interim report for NJHC.

Marker Program:

- The Lake Hopatcong Railroad Station marker text has been finalized and an order has been sent to the foundry.
- The new county entrance markers text will have to be drafted. The revised text will be drafted by the marker committee. The current locations will be reviewed and revised as necessary.
- The Marker maintenance for 2019 included fifteen markers
- The marker webpage is being revised by the county webmaster.

Publications:

- Planning for the fall 2019 edition of the *Heritage Review* is underway. articles include Bakelite, Spanish Flu Pandemic, Floating classroom, and Suffragist movement in Morris County are being discussed. Commissioner Fast has agreed to do the Commissioner's Corner
- Topics proposed for the Spring 2020 issue of the newsletter included prohibition and speakeasies in Morris County, new county markers, Lee's Pavilion, historical scandal stories, and the Commission 50th anniversary. These topics will be used in future editions of the newsletter.

Public Programs:

- The May 23, "Remembering the Revolutionary War", at the Morris County Library, was rescheduled to July 22 due to weather issues. The MCHC will co-sponsor the program with the MCL.
- Peg has scheduled two lunch and learn programs on August 20 and 24. The programs will focus on changes to the re-grant program and grant writing basic tips and strategies.
- On October 5, the Haggerty Center has been reserved for the presentation about Bakelite. The Commission will be funding lunch.
- The Commission plans to attend both the Wharton Canal Day and Morristown's Fall Festival.
- Ms. Shultz is working on program themes for the coming 50th-anniversary celebration.
- An exhibit schedule has been created and is included in the office report. The current exhibit was one curated by the library and the next exhibit will feature Pathways of History.

Communications: Several newsletters and event notifications were received.

Adjournment: The meeting was adjourned at 11:48 a.m.

The next Commission meeting will be held in the Commission's Conference Room at the Morris County Library on Tuesday, **September 10, 2019, at 9:30 a.m.** Please inform the staff if you are unable to attend.

Respectfully submitted,

Amanda Hefferan
(Substituting for Heritage Commission Secretary)