

Morris County Heritage Commission

2017 Meeting Minutes

June 13, 2017

Present: Chair Kathy Murphy, John Dunado, Larry Fast, Martin Kane, Joyce Kanigel, Joseph Macasek, Archivist/Acting Director Margaret Shultz, and Archives Technician Amanda Hefferan.

Absent: Bonnie-Lynn Nadzeika, Epsey Farrell. On leave of absence: Kathy Fisher.

Call to order: Chair Murphy called the meeting to order at the Morris County Library at 9:35 a.m. She read the Open Public Meeting Statement.

Minutes: The minutes for May 9, 2017, were accepted as amended.

Financial Report: Ms. Shultz indicated that there were no significant expenses this month but also noted that special projects were encumbered for the Mount Kemble historic site marker, lease for the copier, and basic stock supplies.

Freeholder's Report: No report.

Chair Report: Chair Murphy mentioned that site visits were coming up for recipients of MCHC grants as part of interim reports. Commissioner Fast added that the Morris County Historic Preservation Trust just concluded the final presentations from MCHPT grant applicants, who requested a total of over \$4 million, significantly exceeding the \$2.8 million allocated for 2017. He also noted the lawsuit involving MCHPT funds going to churches would be going directly to the New Jersey Supreme Court in July, bypassing the Appellate Court.

Archivist/Acting Director's Report: See the Archivist/Acting Director's Report attached to the meeting package. Ms. Shultz reported on the work room project status:

- The shelving units are expected to arrive by mid-to-late July
- A meeting with the flooring vendor is still being worked on
- Only one more rack to be cleared to complete clearing the room

Committee Reports:

Archives: Kathy Murphy and Joe Macasek, Co-Chairs. See Archivist/Acting Director's report above and attached. Amanda Hefferan provided updates on her following projects:

- The compilation of Morris County Surrogates has been brought up to the 1960s.
- An in-depth spreadsheet relating to the maintenance of Morris County Markers has been created and distributed. Commissioners are encouraged to provide Amanda with any updates or changes.
- Work is moving forward on Physicians/Nurses records.

Grants/Re-grants: Bonnie-Lynn Nadzeika, Chair. See Archivist/Acting Director's report attached. Issues with the 2015 re-grant payment vouchers are being resolved.

Long-Range Plan: Epsey Farrell, Chair; Kathy Murphy, Interim Co-Chair. No Report.

Marker Program: Kathy Murphy, Interim Chair. See Archivist/Acting Director's report.

- Commissioner Fast is working to complete and sign off on the text of the Millington Railroad Station historic site marker.
- The pole for the Whippany Farm historic site marker has been ordered. The MCHC is working with Dave Helmer from the Morris County Park Commission to move the marker from the rear of the property to the entrance on East Hanover Avenue.

Personnel: Bonnie-Lynn Nadzeika, Chair. See Archivist/Acting Director's report.

- Ms. Shultz noted that the half-year review of staff is approaching.

Public Programs/Exhibits: Bonnie-Lynn Nadzeika, Chair. See Archivist/Acting Director's report.

- Ms. Shultz reported that a sister program of the CAPES survey has been developed called the Artifact Assessment Program (AAP). A workshop to be held by the MCHC is being finalized for one of the following dates: Thursday, July 20; Saturday, July 22; or Thursday, July 27. The program will be an overview of Both CAPES and AAP programs.
- Commissioner Nadzeika proposed that the 2018 Re-grant Workshop be split into two separate programs in order to avoid confusion; one designed for historical societies and one for nontraditional applicants.

Publications: John Dunado, Chair. No Report

- The newsletter is completed and being distributed.
- A WWI project which includes a brochure, online information, and displays is being developed by Ms. Shultz and Commissioners Fast, Macasek, and Dunado.

Correspondence:

The mail included a flyer for the Cook House in Denville and Thomas Edison National Park Summertime Tune-up on July 13.

Adjournment:

The meeting adjourned at 11:14 p.m.

Respectfully submitted,
John Dunado, Secretary

The next Commission meeting will be held on **Tuesday, July 11, 2017, at 9:30 a.m.**
in the Commission Conference Room at the County Library.
Please inform Ms. Shultz if you are unable to attend