

**Morris County Heritage Commission Minutes
Meeting of November 14, 2014**

Present: Chairman Larry Fast and Commissioners Epsey Farrell, Kathy Fisher, Joyce Kanigel, Joseph Macasek, Miriam Morris, Kathy Murphy, Bonnie-Lynn Nadzeika, Elliott Ruga, Archivist/Acting Director Margaret Shultz

Absent: Freeholder Kathy DeFillippo

Call to order: Chairman Fast called the meeting to order at the County Cultural Center at 9:43 a.m. He read the Open Meeting Statement.

Minutes: the minutes for October 10, 2014 were approved as amended.

Freeholder Report: Freeholder DeFillippo sent her apology. Cathy Burd will be looking into the possibility of hiring extra personnel in December when the logistics of the impending facilities move have been addressed.

Financial Report: Kathy Murphy. The MCHC budget balance dated November 14, 2014 was attached to the package for that date. Chairman Fast, Commissioner Murphy and Acting Director Shultz attended the department budget review meeting on October 16 (see chairman's report).

Chairman's Report: attached to the meeting package for November 14, 2014

- ◆ Beyond some minor errors, the newsletter has received more compliments than usual.

Office Report: attached to the meeting package for November 14, 2014.

Facilities Report: Chris Walker, Superintendent of Buildings and Grounds, is pressing for a December 31 deadline for the move. The Commissioners agreed that this would not be advisable even if it were possible.

- ◆ Commissioners will walk through the library facility on Wednesday, November 19 at 11:00 a.m.
- ◆ Acting Director Shultz prepared a memo for the county administrator's office requesting an archive technician and a history program clerk. Cathy Burd has to obtain freeholder approval and proceed through the Treasurer's office before she can create the positions.

Committee reports:

Archives: Kathy Fisher, Chair.

See Archivist/Acting Director's report. No further report

Grants/Re-grants: Bonnie-Lynn Nadzeika, Chair

The committee and outside reviewers will meet after the commissioners' meeting.

Long-Range Plan: Epsey Farrell, Kathy Fisher, Co-Chairs

There has been no further action on the plan. Work will begin in 2015.

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Marker program: Kathy Fisher, Chair

Commissioner Fisher has prepared preliminary text for the Kinnelon and Hog Mountain historic site markers. The marker for Kinnelon Museum will wait until after the site is listed on the National Register. In order to avoid losing all the 2014 marker funds, Commissioner Fisher requested Acting Director Shultz to approach David Mitros to see if he could edit the wording in time for an order to be placed within the next three weeks.

Personnel: Bonnie-Lynn Nadzeika, Chair

Commissioners Nadzeika and Fisher will collaborate on the wording of a memo.

Public Programs/Exhibits: Bonnie-Lynn Nadzeika, Chair

Possible 2015 workshop for ongoing, repetitive issues in grant writing and administration.

Publications: Elliott Ruga, Chair

Gone to Wear the Victor's Crown: Commissioner Ruga would like the cover art for the e-book to be as "professionally sparkling" as possible. The cover image on eBook websites could be different from the main cover. Acting Director Shultz has applied for remuneration for Kiersten.

Spring 2015 newsletter: articles in the wings include the German Valley marker dedication, Lenape trails and a possible article from submitted documentation which would feature Elizabeth Horton, wife of Dr. Jonathan Horton.

Old Business

Commissioner Ruga will call members regarding the 2015 slate of officers for MCHC.

New Business

No new business

Adjournment: the meeting was adjourned at 11:25 a.m.

Respectfully submitted,
Miriam Morris, Secretary

The next Commission meeting will be held on **Tuesday, December 09, 2014** at 9:30 a.m.
Please inform Ms. Shultz if you are unable to attend.