

**Morris County Heritage Commission Minutes
Meeting of November 12, 2013**

Present: Commissioners Esey Farrell, Kathy Fisher, Miriam Morris, Kathy Murphy, Bonnie-Lynn Nadzeika, Elliott Ruga, Virginia Vogt and Archivist/Acting Director Margaret Shultz.

Absent: Commissioners Larry Fast, James Woodruff and Freeholder John Krickus.

Call to order: In Chair Fast's absence, Vice Chairman Vogt called the meeting to order at the County Cultural Center at 9:35 a.m. She read the Open Meeting Statement.

Minutes: The October minutes were read and approved as amended with abstentions by Commissioners Farrell and Nadzeika.

Financial report: The monthly budget for 2013 was attached to the meeting package for November 12, 2013. Note: expenditures not included in the report are postage for the newsletter, expenses for the German Valley marker and payment to David Mitros.

Freeholder report: there was no report from the Freeholders.

Chairman's report: attached to the meeting package for November 12, 2013. Regarding the Archives Room, Commissioner Murphy had spoken with Freeholder Deputy Director, Scapicchio, who is planning to visit the facilities at the Cultural Center and Morris View.

Office Report: attached to the meeting package for November 12, 2013.

Regrants: Commissioners received their application packages and a reminder that the grant review committee meeting will be on November 25. Commissioners Farrell and Morris will be absent, but will submit their reviews in writing beforehand and Ms. Shultz will present their comments at the re-grant review meeting.

Intern: Although Ms. Heffernan has completed her internship, about a quarter of the Mosquito Control archive remains to be catalogued. It is, therefore, not yet ready for the newsletter or available to the public.

Program: at the time of the meeting there were 17 registrants for the best practices Board Development workshop on Dec. 6, 2013 from 9:30 a.m. - 4:30 p.m. Commissioners Morris and Fisher will be attending, and Commissioner Farrell offered to be on duty.

Picatinny Installation: there has been a request for the exhibit, currently installed at the MCHC offices, to stay until January 2014.

Committee reports:

Archives: Jim Woodruff, Chair

See Commission Chair report. No further information.

Grants/Re-grants: Bonnie-Lynn Nadzeika, Chair

See Archivist/Acting Director's report. No further information.

Long-Range Plan: Virginia Vogt, Chair

No report.

Marker program: Kathy Fisher, Chair

See Archivist/Acting Director's report.

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Personnel: James Woodruff, Chair: the personnel review will be in December.

Public Programs/Exhibits: James Woodruff, Chair:

See Archivist/Acting Director's report. Commissioner Nadzeika offered to chair this committee during Jim Woodruff's medical leave.

Publications: Elliott Ruga, Chair.

Victor's Crown e-book conversion: the structure is in place with David Mitros and Acting Director Shultz now up to Chapter 7. Commissioners Farrell and Morris will start proof reading as their schedules allow. Commissioner Ruga is looking for the best value in applicable services. Commissioner Vogt handed over a package of information on the subject.

Newsletter spring edition: late April would be the earliest publishing date. The committee requested a list of articles already available for this issue. The KARMA article requires rewriting. Mount Tabor has been requested to submit its article by January 15. Acting Director Shultz will review Amanda Heffernan's Quips and Quotes.

Communications: Secretary Morris passed out notices and newsletters for review.

Old Business:

Lady Justice/ Courthouse Historic Structures Report: . The project remains active but is contingent on securing funding. Acting Director Shultz explained the that Morris County requires full financing to be in a county authorized account before proposals are solicited. Acting Director Shultz is planning to meet with Ray Chang, Director of the Morris County Historic Preservation Trust Fund, to explore options for funding.
(Note from previous minutes: following discussions of the Lady Justice restoration project initiated by the county Buildings and Grounds (B&G) department, the commission had agreed to provide advice/assistance to the B&G superintendent when requested. An RFP for the courthouse HSR prepared earlier in the year by Acting Director Shultz had been reviewed and approved by the county purchasing officer.)

New Business:

The Commission's Reorganization meeting will take place in January 2014.

Boonton boardwalk: Commissioner Ruga provided an update on this subject.

Harding cell tower: Commissioner Farrell provided an update that the currently proposed location near the Seventh Day Adventist Church is before the Harding township committee.

Adjournment: the meeting was adjourned at 11.37 a.m.

Respectfully submitted,
Miriam Morris, Secretary

The next Commission meeting will be held on **Tuesday, December 10** at 9:30 a.m.
Please inform Ms. Shultz if you are unable to attend.