

**Morris County Heritage Commission Minutes
Meeting of November 10, 2011**

Present: Commissioners Larry Fast, Virginia Vogt, Daniel Beards, James Woodruff, Dave Bogert, Archivist/Acting Director Peg Shultz

Absent: Commissioners Epsey Farrell, Henry Kafel, Kathy Fisher, Tracey Kinsel

Call to order: The meeting was called to order by Chairman Fast at the County Cultural Center at 9:38 a.m. The Open Meeting Statement was read.

Minutes: October minutes were read and approved.

Financial report: Treasurer not present. Our operating budget as of November 4 shows a balance of approximately \$10,231, slightly more than half of our 2010 appropriation.

Freeholder report: No report.

Chairman's report:

- Chairman Fast oversaw the submission of a request for a part-time position as part of our annual budget submission. The request was subsequently denied by the freeholder budget committee.
- Chairman Fast facilitated the completion of the Hibernia church marker, monitoring the discussion of the Commission online.
- He coordinated Archivist Shultz's work schedule and monitored 2011 regrant applications as they arrived.

Archivist/acting director's report: Archivist/Acting Director Shultz reports the following activities in addition to her work in various subcommittee areas:

- Ms. Shultz attended New Jersey Governor Chris Christie's press conference at Greystone's Central Park. A renewed effort for remediation of the main building and possible transition to adaptive reuse was announced.
- She reports that MCAT continues planning for May's *Be Our Guest* day at various area museums.
- She drafted marker copy for the Hibernia church and the James library building.
- She collated and sent grant application packages to members of the grant committee and the outside reviewers.

Committee reports:

Archives: David Bogert, Chair

Nothing new to report.

Grants/Re-grants: Dave Bogert, Chair

Grant applications will be reviewed and awards determined by the grant committee and two outside reviewers at a meeting on November 16.

Exhibits/Programs: Virginia Vogt, Chair

This year's programs have been completed.

Long-Range Plan: Virginia Vogt, Chair

The long range plan is in effect. At the January meeting, each committee head will review his or her first-year goals and achievements.

Personnel: Henry Kafel

No report.

Publications: Virginia Vogt and Epsey Farrell, Co-chairs

Commissioners Vogt and Farrell will meet with Acting Director Shultz soon to create a writing/production schedule for an early spring newsletter. Chairman Fast continues to work with David Mitros to convert his Civil War book to electronic format to be available as an ebook through the Amazon/Kindle distribution channel. Costs appear to be manageable and funds are currently available in the 079 subaccount. Commissioner Bogert made a motion to commit up to \$600 to the project. Commissioner Beards seconded, and the motion passed. Chairman Fast will incur initial expenses and will be reimbursed.

Marker program: Kathy Fisher, Chair

Commissioner Bogert presented final copy for the Hibernia Methodist Episcopal Church marker. Copy issues having been resolved, and the Commission voted to initiate production. The next marker project, the James library building in Madison, is in copy development and will be discussed by the Commission via email for completion before year's end.

Communications: Secretary Vogt

The Commission received Section 106 notifications and other non-actionable correspondence.

Old Business: A crane test for the proposed cell tower near Glen Alpin was observed by SHPO. Negative findings were forwarded to all parties, and County Preservation Director Ray Chang sent a confirming letter.

Adjournment: The meeting was adjourned at 11:20 a.m.

New Business: Commissioner Woodruff pointed out that there are some omissions on the list of committees for 2011, although committees appear to be aware of current membership. Commissioner Vogt volunteered to revise the list, adding Commissioner Woodruff to publications and Commissioner Beards to publications and programs.

Respectfully submitted,
Virginia Vogt, Secretary

The next Commission meeting will be held on **Tuesday, December 13**, at 9:30 a.m.
Please inform Ms. Shultz if you are unable to attend.